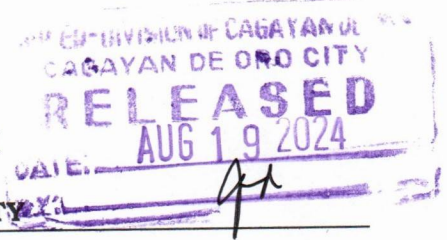




Republic of the Philippines  
**Department of Education**  
**REGION X**  
**DIVISION OF CAGAYAN DE ORO CITY**



Office of the Schools Division Superintendent

19 August 2024

DIVISION MEMORANDUM  
No. 594 s.2024

**ANNOUNCEMENT OF VACANT TEACHING POSITIONS FOR PROMOTION**

TO: Assistant Schools Division Superintendent  
Public Schools District Supervisors  
All Elementary and Secondary Public School Heads and Principals  
CTD and SGOD Personnel  
All Others Concerned

1. The field is hereby informed of the vacant teaching positions anchored on **DepEd Order No. 66, s. 2007** Re: Revised Guidelines on the Appointment and Promotion of Other Teaching, Related Teaching and Non-Teaching Positions.
2. The following are the schools with their respective vacant teaching positions and corresponding item numbers:

| POSITION    | PLANTILLA ITEM NO.          | SCHOOL              |
|-------------|-----------------------------|---------------------|
| Teacher III | OSEC-DECSB-TCH3-660003-2023 | Agusan ES           |
| Teacher II  | OSEC-DECSB-TCH2-660081-2005 | Agusan NHS          |
| Teacher II  | OSEC-DECSB-TCH2-660082-2005 |                     |
| Teacher II  | OSEC-DECSB-TCH2-660084-2005 |                     |
| Teacher III | OSEC-DECSB-TCH3-660464-2012 |                     |
| Teacher III | OSEC-DECSB-TCH3-660163-2018 |                     |
| Teacher III | OSEC-DECSB-TCH3-660456-2014 |                     |
| Teacher III | OSEC-DECSB-TCH3-660457-2014 |                     |
| Teacher III | OSEC-DECSB-TCH3-660461-2012 |                     |
| Teacher III | OSEC-DECSB-TCH3-660462-2012 |                     |
| Teacher III | OSEC-DECSB-TCH3-660843-2019 |                     |
| Teacher III | OSEC-DECSB-TCH3-660836-2019 | Angeles Sisters NHS |
| Teacher III | OSEC-DECSB-TCH3-663976-1998 | Balulang ES         |
| Teacher III | OSEC-DECSB-TCH3-660461-2014 |                     |
| Teacher III | OSEC-DECSB-TCH3-660834-2019 | Bayabas NHS         |
| Teacher III | OSEC-DECSB-TCH3-660519-2016 |                     |



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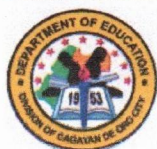




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|             |                             |                     |
|-------------|-----------------------------|---------------------|
| Teacher III | OSEC-DECSB-TCH3-660466-2012 | Bongbongon ES       |
| Teacher II  | OSEC-DECSB-TCH2-660135-2012 |                     |
| Teacher II  | OSEC-DECSB-TCH2-660106-2010 | Bugo CS             |
| Teacher III | OSEC-DECSB-TCH3-663905-1998 |                     |
| Teacher III | OSEC-DECSB-TCH3-664044-1998 | Bulua CS            |
| Teacher III | OSEC-DECSB-TCH3-660054-2005 |                     |
| Teacher III | OSEC-DECSB-TCH3-660790-2019 |                     |
| Teacher III | OSEC-DECSB-TCH3-660056-2005 |                     |
| Teacher III | OSEC-DECSB-TCH3-664079-1998 |                     |
| Teacher III | OSEC-DECSB-TCH3-660003-2007 | Bulua NHS           |
| Teacher III | OSEC-DECSB-TCH2-660141-2008 |                     |
| Teacher III | OSEC-DECSB-TCH3-660733-2022 | Camaman-an NHS      |
| Teacher II  | OSEC-DECSB-TCH2-660766-2016 | Camp Evangelista ES |
| Teacher III | OSEC-DECSB-TCH3-660498-2014 | Canitoan ES         |
| Teacher III | OSEC-DECSB-TCH3-660828-2019 | Canitoan NHS        |
| Teacher III | OSEC-DECSB-TCH3-660045-1999 |                     |
| Teacher III | OSEC-DECSB-TCH3-660452-2012 |                     |
| Teacher III | OSEC-DECSB-TCH3-660092-2010 |                     |
| Teacher III | OSEC-DECSB-TCH3-660521-2016 | Carmen NHS          |
| Teacher III | OSEC-DECSB-TCH3-660327-2008 |                     |
| Teacher II  | OSEC-DECSB-TCH2-660123-2012 | City CS             |
| Teacher II  | OSEC-DECSB-TCH2-660126-2012 |                     |
| Teacher II  | OSEC-DECSB-TCH2-660080-2005 |                     |
| Teacher II  | OSEC-DECSB-TCH2-660094-2010 |                     |
| Teacher II  | OSEC-DECSB-TCH2-664355-1998 |                     |
| Teacher II  | OSEC-DECSB-TCH2-664422-1998 |                     |
| Teacher III | OSEC-DECSB-TCH3-664076-1998 |                     |
| Teacher III | OSEC-DECSB-TCH3-660136-2008 |                     |
| Teacher III | OSEC-DECSB-TCH3-660047-1999 |                     |
| Teacher III | OSEC-DECSB-TCH3-664102-1998 |                     |
| Teacher III | OSEC-DECSB-TCH3-664061-1998 |                     |



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|                              |                              |                             |
|------------------------------|------------------------------|-----------------------------|
| Special Education Teacher II | OSEC-DECSB-SPET2-660815-2019 | CDO NHS - Jr. High          |
| Teacher III                  | OSEC-DECSB-TCH3-660459-2021  |                             |
| Teacher III                  | OSEC-DECSB-TCH3-660064-2000  |                             |
| Teacher III                  | OSEC-DECSB-TCH3-660704-2003  |                             |
| Teacher III                  | OSEC-DECSB-TCH3-660103-2010  |                             |
| Teacher III                  | OSEC-DECSB-TCH3-660102-2010  |                             |
| Teacher III                  | OSEC-DECSB-TCH3-660149-2008  |                             |
| Teacher II                   | OSEC-DECSB-TCH2-660768-2016  | Consolacion ES              |
| Teacher III                  | OSEC-DECSB-TCH3-660189-2010  |                             |
| Teacher II                   | OSEC-DECSB-TCH2-664368-1998  | Corrales ES                 |
| Teacher II                   | OSEC-DECSB-TCH2-664369-1998  |                             |
| Teacher III                  | OSEC-DECSB-TCH3-660851-2019  | Cugman ES                   |
| Teacher III                  | OSEC-DECSB-TCH3-660196-2010  |                             |
| Teacher III                  | OSEC-DECSB-TCH3-660782-2019  | Dunggoan IS                 |
| Teacher II                   | OSEC-DECSB-TCH2-664407-1998  | East City CS                |
| Teacher II                   | OSEC-DECSB-TCH2-660446-2019  | Fr. William Masterson SJ ES |
| Teacher III                  | OSEC-DECSB-TCH3-660726-2023  |                             |
| Teacher II                   | OSEC-DECSB-TCH2-660114-1999  | Gusa ES                     |
| Teacher III                  | OSEC-DECSB-TCH3-660713-2023  |                             |
| Teacher III                  | OSEC-DECSB-TCH3-660491-2012  |                             |
| Teacher III                  | OSEC-DECSB-TCH3-663898-1998  |                             |
| Teacher III                  | OSEC-DECSB-TCH3-660168-2001  |                             |
| Teacher III                  | OSEC-DECSB-TCH3-660005-2023  |                             |
| Teacher III                  | OSEC-DECSB-TCH3-660017-2023  |                             |
| Teacher III                  | OSEC-DECSB-TCH3-660431-2022  | Gusa RSHS                   |
| Teacher II                   | OSEC-DECSB-TCH2-660100-2014  |                             |
| Teacher III                  | OSEC-DECSB-TCH3-660448-2021  | Indahag NHS                 |
| Teacher II                   | OSEC-DECSB-TCH2-660109-2010  | Iponan ES                   |
| Teacher III                  | OSEC-DECSB-TCH3-663952-1998  | Kauswagan CS                |
| Teacher III                  | OSEC-DECSB-TCH2-660171-2002  |                             |
| Teacher III                  | OSEC-DECSB-TCH3-660071-2005  | Lapasan NHS                 |
| Teacher III                  | OSEC-DECSB-TCH3-660444-2012  |                             |
| Teacher III                  | OSEC-DECSB-TCH3-660482-2014  | Lumbia CS                   |
| Teacher III                  | OSEC-DECSB-TCH3-664555-1998  |                             |
| Teacher III                  | OSEC-DECSB-TCH3-660008-2023  |                             |



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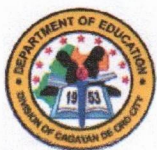




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|             |                             |                     |
|-------------|-----------------------------|---------------------|
| Teacher III | OSEC-DECSB-TCH3-664419-1998 | Lumbia NHS          |
| Teacher III | OSEC-DECSB-TCH3-663877-1998 | Macasandig ES       |
| Teacher III | OSEC-DECSB-TCH3-660509-2016 |                     |
| Teacher III | OSEC-DECSB-TCH3-663877-1998 |                     |
| Teacher III | OSEC-DECSB-TCH3-660205-2010 | Malasag ES          |
| Teacher III | OSEC-DECSB-TCH3-660441-2021 | Mambuaya NHS        |
| Teacher III | OSEC-DECSB-TCH3-660440-2012 |                     |
| Teacher II  | OSEC-DECSB-TCH2-660046-2018 | North CCS           |
| Teacher II  | OSEC-DECSB-TCH2-660047-2018 |                     |
| Teacher III | OSEC-DECSB-TCH3-660497-2014 |                     |
| Teacher III | OSEC-DECSB-TCH3-663996-1998 | Pagatpat ES         |
| Teacher III | OSEC-DECSB-TCH3-664068-1998 |                     |
| Teacher II  | OSEC-DECSB-TCH2-662562-1998 | PN Roa Sr. ES       |
| Teacher III | OSEC-DECSB-TCH3-660111-2008 | Puerto ES           |
| Teacher III | OSEC-DECSB-TCH3-660431-2014 | Puntod NHS          |
| Teacher III | OSEC-DECSB-TCH3-663972-1998 | San Simon ES        |
| Teacher III | OSEC-DECSB-TCH3-664034-1998 | South City CS       |
| Teacher II  | OSEC-DECSB-TCH2-662550-1998 | SUNTINGON ES (MAIN) |
| Teacher III | OSEC-DECSB-TCH3-660707-2003 | Taglimao NHS        |
| Teacher III | OSEC-DECSB-TCH3-660430-2014 | Tagpangi NHS        |
| Teacher II  | OSEC-DECSB-TCH2-660006-2007 | Taguanao ES         |
| Teacher III | OSEC-DECSB-TCH3-660048-1999 | Upper Carmen ES     |
| Teacher III | OSEC-DECSB-TCH3-664060-1998 | West City CS        |
| Teacher III | OSEC-DECSB-TCH3-660880-2019 |                     |
| Teacher III | OSEC-DECSB-TCH3-660228-2002 |                     |
| Teacher III | OSEC-DECSB-TCH3-660869-2019 |                     |
| Teacher III | OSEC-DECSB-TCH3-660484-2014 |                     |
| Teacher III | OSEC-DECSB-TCH3-660016-2023 |                     |
| Teacher II  | OSEC-DECSB-TCH2-664433-1998 |                     |



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3. The timeline for the recruitment and selection process for the promotion of teacher applicants is indicated below:

| ACTIVITIES                                                                                                                                                                                                                                                                                               | VENUE              | SCHEDULE                                     |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|----------------------------------------------|
| Posting the vacancies at three (3) conspicuous places within and outside the school premises                                                                                                                                                                                                             | respective schools | August 19, 2024 to August 29, 2024           |
| Deadline for Submission of Application Documents                                                                                                                                                                                                                                                         |                    | August 29, 2024                              |
| Posting of Initial Evaluation Results (IER)                                                                                                                                                                                                                                                              | respective schools | September 2, 2024                            |
| Online Submission of Initial Evaluation (IER) by the School Head<br>(with applicants' personal information)<br>email to<br><b><a href="mailto:depedcdo.personnel@deped.gov.ph">depedcdo.personnel@deped.gov.ph</a></b><br><b><a href="https://bit.ly/DownloadSampleIER">bit.ly/DownloadSampleIER</a></b> |                    | September 2, 2024                            |
| School Evaluation and Interview will be done by the School Selection Committee                                                                                                                                                                                                                           | respective schools | September 09, 2024                           |
| Submission of the following documents to the Division Office:<br>a.) Initial Evaluation Results<br>b.) Certification of School Posting of IER<br>c.) School Comparative Assessment Results<br>d.) Minutes of Ranking                                                                                     |                    | September 10, 2024                           |
| Final Evaluation of application documents by the Division Human Resource Merit Promotion Selection Board (HRMPSB) together with the Chairman of the School Selection Committee                                                                                                                           | Division Office    | <i>to be posted on a separate memorandum</i> |

4. NO additional documents shall be accepted after the set deadline.
5. Enclosed in this Memorandum are the following:
1. CSC Prescribed Qualification Standards
  2. Submission and Receipt of Application documents
6. This Office promotes the Equal Employment Opportunity Principle (EEOP). Qualified candidates are welcome to apply regardless of disability, sexual orientation, gender, age, religion, and ethnicity.



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7. In case of Disability, please disclose what assistance you need (e.g., auxiliary aids and services to visually or hearing impaired, wheelchair etc.) for this division to provide reasonable accommodations.
8. Immediate and wide dissemination of this memorandum is directed.

**ROY ANGELO E. GAZO**

Schools Division Superintendent

Encl.: N o n e

Reference: As stated

To be indicated in the Perpetual Index  
under the following subjects:

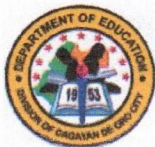
APPOINTMENT  
PROMOTIONS

EMPLOYMENT  
RECRUITMENT

EVALUATION  
SELECTION

POSITIONS

CAA-MFN / DM – announcement of vacant teaching positions for promotion  
August 19, 2024



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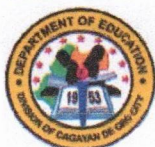
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**DIVISION OF CAGAYAN DE ORO CITY**

**Office of the Schools Division Superintendent**

Enclosure 1 for Division Memorandum No. \_\_\_\_ s. 2024

**VACANCY ANNOUNCEMENT**  
**No. 13 s. 2024**

| POSITION<br>TITLE | SALARY<br>GRADE | MONTHLY<br>SALARY | QUALIFICATION STANDARDS                                                                                                                         |                  |                                   |                     |
|-------------------|-----------------|-------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|------------------|-----------------------------------|---------------------|
|                   |                 |                   | EDUCATION                                                                                                                                       | TRAINING         | EXPERIENCE                        | ELIGIBILITY         |
| Teacher<br>II     | 12              | 29,165            | Bachelor of<br>Elementary<br>Education (BEED)<br>or Bachelor's<br>Degree plus 18<br>professional units<br>in Education                          | None<br>Required | 1 year<br>relevant<br>experience  | RA 1080<br>(Teacher |
| Teacher<br>II     | 12              | 29,165            | Bachelor of<br>Secondary<br>Education (BSEd)<br>or Bachelor's<br>Degree plus 18<br>professional units<br>in Education with<br>appropriate major | None<br>Required | 1 year<br>relevant<br>experience  | RA 1080<br>(Teacher |
| Teacher<br>III    | 13              | 31,320            | Bachelor of<br>Elementary<br>Education (BEED)<br>or Bachelor's<br>Degree plus 18<br>professional units<br>in Education                          | None<br>Required | 2 years<br>relevant<br>experience | RA 1080<br>(Teacher |
| Teacher<br>III    | 13              | 31,320            | Bachelor of<br>Secondary<br>Education (BSEd)<br>or Bachelor's<br>Degree plus 18<br>professional units<br>in Education with<br>appropriate major | None<br>Required | 2 years<br>relevant<br>experience | RA 1080<br>(Teacher |



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Enclosure 2 for Division Memorandum No. \_\_\_\_ s. 2024

**SUBMISSION AND RECEIPT OF APPLICATION DOCUMENTS**

All interested applicants shall submit the following documentary requirements with proper **TABBING** in a clean folder to the respective schools on or before 5:00 pm of **August 29, 2024**. *Kindly include the position with the school you are applying for.*

- A. **Letter of Intent** (addressed to **School Head**)
- B. Duly accomplished **updated Personal Data Sheet** (CSC Form 212 Revised 2017) and Work Experience Sheet. *You may download this form at <http://csc.gov.ph/2014-02-21-08-28-23/pdf-files/category/861-personnel-data-sheet-revised-2017.html>*
- C. Photocopy of **Certificate of Eligibility** / rating / license.
- D. Photocopy of **Performance ratings** in the last **three (3) rating** periods (if applicable)
- E. Photocopy of **Certificate of relevant experience** / employment (Appointment / Service Records / Assignment / Designation Order). (Service Record and COE is c/o Admin Office for DepEd CDO Employee/s)
- F. Photocopy of **Certificate of Outstanding Accomplishments**:
  - f.a.) Outstanding Employee Award
  - f.b.) Innovations (*Innovative work plan properly documented, approved by immediate chief, and attested by authorized regional / division official*)
  - f.c.) Research and Development Projects (*Research Paper*)
  - f.d.) Publication / Authorship (*certification and article*)
  - f.e.) Consultant Resource Speaker in Training and Seminars
- G. Photocopy of **Transcript of Records** (*Bachelor's Degree / Masteral Degree / Doctorate Degree*) and Certification (if CAR not reflected in TOR)
- H. Photocopy of **Certificate of relevant training and seminars** attended.
- I. Omnibus Statement as to truthfulness, authenticity, and veracity of documents submitted



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